



LYONS PRODUCTION SERVICES EVENTS CENTRE RENTAL AGREEMENT

DATE:		CONTACT PERSON:	
GROUP NAME:		PHONE #:	
EVENT TYPE:		EMAIL:	
DATE(S) IN:	TIME(S) IN:	DATE(S) OUT:	TIME(S) OUT:

FACILITY RENTAL INFORMATION				NO.	AMOUNT	EXTENDED
INDOOR ARENA	REGULAR RATES	HOURLY	ANYTIME		\$60/HR	
		DAILY	8AM – 5PM		\$450/DAY	
		24 HR	IF NEED TO BE SET UP OVERNIGHT		\$700/DAY	
	YOUTH RATES	HOURLY	ANYTIME		\$30/HR	
		DAILY	8AM – 5PM		\$225/DAY	
		24 HR	IF NEED TO BE SET UP OVERNIGHT		\$350/DAY	
	COMMERCIAL RATES	HOURLY	ANYTIME		\$120/HR	
		DAILY	8AM – 5PM		\$700/DAY	
		24 HR	IF NEEDS TO BE SET UP OVERNIGHT		\$1400/DAY	

INDOOR ARENA WEEKEND RENTALS MUST BE BOOKED A MINIMUM OF 7 DAYS PRIOR TO EVENT

EQUIPMENT RENTALS, EXTRAS & MISC.					AMOUNT	EXTENDED
MEZANINE ONLY	\$15/HR \$75/DAY		WARMUP ARENA ONLY	\$100/ DAY		
MEZANINE WITH KITCHEN	TBD		EXTRA SETS OF BLEACHERS	\$40 EACH		
KITCHEN ONLY	TBD		MANURE DISPOSAL	\$50/ HOUR		
SETUP/TAKE DOWN LABOUR (MIN 1 HR)	\$25/MAN /HOUR		TRACTOR/KISER & OPERATOR (MIN 1 HR)	\$50/ HOUR		

DAMAGE/HOLD DEPOSIT \$250 OR \$500 FOR ROUGHSTOCK EVENTS					SUBTOTAL	\$
					GST 5%	\$
					TOTAL	\$
ADMIN USE ONLY			DEPOSIT ROLLED TO:		DEPOSIT	\$

INVOICE NO.:			PLEASE MAKE ALL CHEQUES PAYABLE TO: TEEPEE CREEK STAMPEDE ASSOCIATION			
PAYMENTS:	DEPOSIT	RENTAL				
CHEQUE						
CREDIT CARD						
CASH						
ETRANSFTER			NOTES:			

Facility Tour	Renter	TP Rep.
Arena Use including Entrances: Renter understands that they are permitted only to ride on the arena surface. Horse door entrances are clarified.		
Cleaning Tools and Dump Station: Renter understands that they are to pick up after their animal's manure in the arena and tie areas. All tools must be put back in their place when they are finished.		
Obstacles: Renter understands location of barrels, poles and any other obstacles. Member also understands they must be put back in their place when finished.		
Cattle Handling Systems: Location and use of cattle and handling systems.		
Parking Areas: Specific areas for parking of trucks vs. trucks & trailers		
Other areas of the facility including washrooms, meeting rooms and mezzanine		
Animal Care & Welfare: Renter understands that the care and welfare of any animals on the property of the Teepee Creek Stampede Association is the main priority. Any mistreatment of animals will result in the renter being blacklisted and being reported to the SPCA.		

Insurance

Group Insurance or AEF (Alberta Equestrian Federation) memberships for each participant must be provided to the Teepee Creek Agricultural Events Centre representative when the booking is confirmed.

Rules

Our group understands that they must adhere to all posted rules within and outside of the arena.

Lyons Production Services Events Center committee members have discretion on all arena etiquette rules. If persistent violation of posted signs and etiquette occurs than we reserve the right to refuse your utilization of the facility.

Payment & Cancellation

The facility booking clerk will hold your booking for a maximum of two (2) business days at which time the booking must be confirmed. To be confirmed full payment must be made to the Teepee Creek Stampede Association. In the event of inclement weather and there is a need to cancel the event at the facility, a credit will be applied to your booking contract and you are free to reschedule the event at a later time.

After a rental agreement is signed, cancellations will be permitted under the following conditions:

- Minimum of ten (10) business days written notice is provided to the facility booking clerk
- Less than ten (10) business days notification of cancellation, a refund will not be issued
- The damage deposit will be refunded at the time of cancellation

Deposits

A \$250.00 deposit is due when your booking has been confirmed. The deposit will be held until after the booking is complete and will be returned upon inspection of the facility.

I/We agree to rent The Lyons Production Services Events Centre from the Teepee Creek Stampede Association on the date(s) provided in this document. I/We understand that I/we are liable for damages to property and buildings and it is our responsibility to see they are clean as when we arrived. I/We understand the fees and charges are to be paid in advance and the damage deposit will be refunded if/when approved by the Caretaker. Cancellation must be in written form and received no later than ten (10) days prior to Event. Failure to do so will result in damage deposit being forfeited.

I/We agree that the Lyons Production Services Events Centre is not responsible or cannot be held liable for any injury or loss of life to any participant that may occur during the time of the above Event(s). I/We, the Renter(s), accept all liability for any injury or loss of life to participants while the above Event(s) are being held.

Date

Renter – print

Renter – sign